

# **AGENCY STRATEGIC PLAN**

**FOR THE FISCAL YEARS**

**2003 - 2007**



**NORTHWEST TECHNICAL INSTITUTE  
SPRINGDALE, ARKANSAS**

Revised  
September 11, 2002

# **AGENCY STRATEGIC PLAN APPROVAL FORM**

**FOR THE FISCAL YEARS**

**2003 - 2007**

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Charles L. Kelley  
(Director's Signature)

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# STRATEGIC PLAN

<b>Agency Name</b>	Northwest Technical Institute
<b>Agency Mission Statement:</b>  Northwest Technical Institute, in partnership with the community, is committed to providing educational programs to serve the training/re-training needs of students who wish to enter a recognized occupation or improve their occupational skills and knowledge so that they may achieve stability or advancement in a technological society.	

**AGENCY GOAL 1:** Provide lifelong career development, workforce education, and adult basic education based upon challenging educational and workplace standards.

# STRATEGIC PLAN

<b>Agency Name</b>		Northwest Technical Institute
<b>Program</b>		Education & Training
<b>Program Authorization</b>		Applicable section of the Arkansas Code, Agency Regulations, Executive Orders, Federal Laws, Federal Regulations, etc. Code 26-51-205 of 1993 Code 6-51-902 of 1999 PL 105-220 of 1998
<b>Program Definition:</b>  <b>Funds-Center Code:</b> <u>XXX</u>		The workforce education and training program consists of related activities designed to provide academic and technical instruction and services.
<b>AGENCY GOAL(S) #</b>	<b>1</b>	
<b>Anticipated Funding Sources for the Program:</b>		(e.g. General Revenue, Special Revenue (Youth and Traditional Apprenticeship), Federal Funds, etc.) - State funds from General Revenue - Workforce 2000 Funds - General Improvement Funds - Cash Funds - Federal Funds - Title IV Funds - Adult Education Funds

## **GOAL 1: (Sub-Funds Center Code: XXXGOAL1)**

Provide an established and approved curriculum for vocational and technical training leading to a diploma or certificate, which prepares graduates for immediate employment and/or employed workers with upgraded skills.

## **OBJECTIVE 1: (Sub-Funds Center Code: XXXG1OBJ1)**

Offer technical and career training, workforce education, and adult basic education based upon student choice and workforce needs.

## **STRATEGY 1: (Sub-Funds Center Code: XXXX)**

Identify training needs and implement training plans by providing the administration, student services, instruction, maintenance and operation, building and grounds, and equipment to support the training plan.

## **STRATEGY 2: (Sub-Funds Center Code: XXXX)**

Foster the development and effective utilization of faculty and staff, and promote participation in professional development activities during the year.

# STRATEGIC PLAN

<b>Agency Name</b>	Northwest Technical Institute		
<b>Program</b>	Administration & Support		
<b>Program Authorization</b>	Applicable section of the Arkansas Code, Agency Regulations, Executive Orders, Federal Laws, Federal Regulations, etc. Code 26-51-205 of 1991 Code 6-51-902 of 1999 PL 105-220 of 1998		
<b>Program Definition:</b>  <b>Funds-Center Code:</b> <u>XXX</u>	The workforce education and training program consists of the personnel, maintenance and operations, building and grounds, and equipment resources needed to facilitate the education and training program.		
<b>AGENCY GOAL(S) #</b>   <b>1</b>			
<b>Anticipated Funding Sources for the Program:</b>	(e.g. General Revenue, Special Revenue (Youth and Traditional Apprenticeship), Federal Funds, etc.) - State funds from General Revenue - Workforce 2000 Funds - General Improvement Funds - Cash Funds - Federal Funds - Title IV Funds - Adult Education Funds		

**GOAL 1: (Sub-Funds Center Code: XXXGOAL1)**

Provide essential elements of administration and support to assure the effectiveness of the education and training plan.

**OBJECTIVE 1: (Sub-Funds Center Code: XXXG1OBJ1)**

Identify and provide the administrative and program support, the student services, and adequate plant and facilities for the successful implementation of the education and training plan.

**STRATEGY 1: (Sub-Funds Center Code: XXXX)**

Emphasize the development, utilization, and management of both human and physical resources.

**STRATEGY 2: (Sub-Funds Center Code: XXXX)**

Maintain Student Services Program staffed with counselors and financial aid director with appropriate credentials and professional certification.

**STRATEGY 3: (Sub-Funds Center Code: XXXX)**

Set priorities and seek adequate funding to meet the plant and facility needs of the instructional and training programs.

# STRATEGIC PLAN

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# STRATEGIC PLAN

## PHASE I AGENCY REQUIREMENT

<b>Agency Name</b>	Northwest Technical Institute
<b>Program</b>	Education & Training

### PERFORMANCE MEASURES: (Effort, Output, Outcome, and/or Efficiency)

<b>DESCRIPTION</b> (Indicate the Goal and Objective to which applicable) <b>Goal 1: Objective(s) 1</b>	<b>METHODS AND SOURCES USED OBTAINING DATA</b>	<b>FISCAL YEAR 2003</b>	<b>FISCAL YEAR 2004</b>	<b>FISCAL YEAR 2005</b>	<b>FISCAL YEAR 2006</b>	<b>FISCAL YEAR 2007</b>
<b>1.</b> Total number of student semester credit hours of education/training completed.	Baseline data 2000-2001: 9,547 credit hours	9,642	9,739	9,836	9,935	10,034
<b>2.</b> Total number of non-credit clock hours of education/training completed. (Business/Industry training, apprenticeship, extension classes, etc.) These clock hours do not apply to a diploma or degree.	Baseline data 2000-2001: 129,108 clock hours training (Last 5 year average: 115,401 clock hours)	129,608	130,108	130,608	131,108	131,608
<b>3.</b> Percentage of placement of full-time graduates (students placed in a job related to their training or enrolled in further training).	Baseline data 2000-2001  Sources: Student data from Campus 2000, student and instructor surveys	77%	78%	79%	80%	81%
<b>4.</b> Adult Education	E & E Rating (Effective & Efficient)  Based on Dept. of Workforce Education's formula	Maintain E&E Rating	Maintain E&E Rating	Maintain E&E Rating	Maintain E&E Rating	Maintain E&E Rating

# STRATEGIC PLAN

## PHASE I AGENCY REQUIREMENT

<b>Agency Name</b>	Northwest Technical Institute
<b>Program</b>	Administration & Support

### PERFORMANCE MEASURES: (Effort, Output, Outcome, and/or Efficiency)

<b>DESCRIPTION</b> (Indicate the Goal and Objective to which applicable) <b>Goal 1: Objective(s) 1</b>	<b>METHODS AND SOURCES USED OBTAINING DATA</b>	<b>FISCAL YEAR 2003</b>	<b>FISCAL YEAR 2004</b>	<b>FISCAL YEAR 2005</b>	<b>FISCAL YEAR 2006</b>	<b>FISCAL YEAR 2007</b>
<b>1.</b> Percent of agency staff and budget in the Administrative & Support Program compared to total agency positions and budget.	Budget, Personnel Position Control Reports, Cost Analysis, Legislative Audit Report	TBD	TBD	TBD	TBD	TBD
<b>2.</b> Number of prior year audit findings repeated in subsequent audits. With the exception of the usual “Segregation of Duties” finding which is common to most agencies.	Legislative Audit Report	None*	None*	None*	None*	None*

\*Note: See Comment #2 description referring to the “Segregation of Duties”.